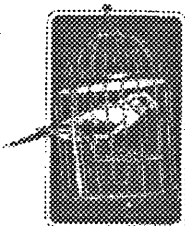


# ALERT!



Manitoba Federation of Labour  
Health & Safety Committee

SAFETY FACTS

## TIPS FOR WORKPLACE INSPECTIONS

A Workplace Health & Safety Committee member participates in the identification of risks to the safety and health of workers or other persons.

### Effective Inspections:

- Do the inspection one week before the Joint S&H Committee meeting.
- Use floor plans or block diagrams, a tape measure and flashlight.
- Review past inspection reports, minutes, accident and illness reports.
- Use hazard check lists as a guide during an inspection .
- Use a notepad or clipboard to make extensive notes.
- Talk to supervisors and workers, allow workers to speak confidentially.
- Set a deadline for a response and compliance from management.

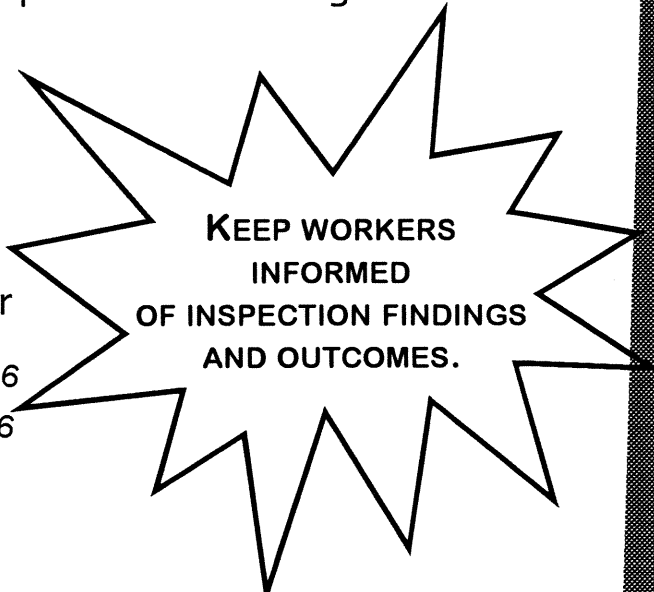
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KEEP WORKERS  
INFORMED  
OF INSPECTION FINDINGS  
AND OUTCOMES.